

Careers: Student Entitlement Statement

At The Sunbeck Centre, each student is entitled to access **Careers Education, Information, Advice and Guidance (CEIAG)** throughout all year groups. This will follow a planned programme of delivery as part of an integrated learning programme delivered through careers tutorials, subject areas, 1:1 sessions and extended learning opportunities.

The programme aims to enable learners to:

1. Develop themselves through careers, employability and enterprise education
2. Learn about careers and the world of work
3. Develop their career management and employability skills
4. Understand the local labour market and how their skills fit into this

Learner Entitlement

Careers Education, Information, Advice and Guidance (CEIAG) activities delivered in school are:

- Independent, impartial and easily accessible learning opportunities which are student centred Part of a structured programme that delivers learning outcomes to meet the national quality standards in an integrated approach across all areas of the curriculum
- Supported by unbiased, up to date information from trusted external partners
- Opportunities to complete work related learning and enterprise activities, work experience, and gain knowledge of the wider Post 16 options
- Encouraging students to record their achievements and develop their range of skills
- Provided by appropriately qualified staff
- Enabling students to develop their career planning and decision making skills
- Set within defined limits of confidentiality
- Promoting equality of opportunity

Parent and Carers Entitlement

- Information is provided on essential decision making timescales and deadlines
- Information is provided on the full range of option choices at key transition points
- Advice is offered and Parents/Carers are given access to a full range of unbiased information e.g. local labour market information
- Opportunities are provided to discuss any issues or concerns through daily contact with tutors or through review meetings

Students with Special Educational Needs Entitlement

- All students will receive advice and information suitable to their aspirations
- Options for further education and training will be discussed in 1:1 meetings with the Vocational Pathways Coordinator
- Each student supported by an Education Health Care Plan will be offered a guidance interview prior to their Annual Review
- Access to a range of appropriately differentiated resources and face-to-face information, advice and guidance will be made available