	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Topic	Keeping safe on line	Learning the Office package: Word, Excel, Teams, Publisher	Keeping safe on line	Hardware – knowing the main components of a computer	Keeping safe on line	Basic introduction to programming Scratch, Lightbot Microbits
Skills	Potential topics include; healthy relationships, Safe use of social media, grooming and digital wellbeing.	Students will use a variety of common packages to produce high quality documents. They will become familiar with how to operate software such as Teams.	Potential topics include; online bullying, sexting and nudes, online pornography, parental controls and gaming.	Students will explore the inside of a computer, explain the role of each of the components, compare and contrast hardware specification performance.	Potential topics include; online sexual harassment, livestreaming, healthy screen time, reporting problems and trust online.	Displaying text and numbers, programming inputs and outputs
Assessment opportunities	Teacher assessment Questioning within class	A variety of tasks within Word	Class discussion	Practical tasks Teacher questioning	Class discussion	Practical tasks